

**Minutes of the Barlaston Parish Council Meeting-  
Held on Tuesday 12<sup>th</sup> May 2015.**

**Present:** – Gareth Jones  
Chairman

Paul Fisher	Max Robinson
Patrick Linehan	John Russell
Ian Macmillan	Sarah Broome
Viv O'Dunne	Tony Dodd
Steve Hall	

**Apologies:** Elaine Philpott

**In attendance:** Dennis Croome

1. Max Robinson the newly elected Councillor was welcomed onto the Council.

**Minutes of the meeting held on April 7<sup>th</sup>. 2015**

<b>2: RESOLVED:</b> That the minutes of the meeting held on April 7 <sup>th</sup> 2015 be approved and signed by the Chairman.
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**Matters arising**

3. Re. Minute 447: the Clerk confirmed that the Golden Jubilee Award would be presented at the Village Show.

4. Re. Minute 449: Meaford Road would now be closed from May 26<sup>th</sup>, for up to 48 weeks. The Chairman read out the details of the closure from the Staffordshire Highways department engineer Mark Snape.

5. Re. Minute 459: The Chairman and Clerk had met with Stafford & Rural Homes Development Manager, Harpreet Rayet, over a possible affordable housing development in Ivyhouse Drive on the site of the existing garages either side of the road. If an application to build was made he had explained it could be classed as a rural exception site similar to the one build by them in Swynerton on the site of the former school. It was agreed to visit the site before the next meeting. Harpreet confirmed that he would not pursue the interest of the potential developer on the greenbelt land off Tittensor Road.

**Barlaston P.C. Committee Membership 2015-16**

6. The following committee members were agreed

<b>Planning Committee-meets as required</b>	
Tony Dodd	
Sarah Broome	

Paul Fisher- Chair	
Max Robinson	
Ian Macmillan	
Elaine Philpott	
Patrick Linehan	
Steve Hall	

<b>Joint Playing Fields Committee-meets twice a year</b>	
Steve Hall	
Paul Fisher	
Gareth Jones (Rep. S.B.C)	
Tony Dodd	
Vacancy	
Patrick Linehan- Chair	
Peter Taylor Barlaston C.C.	
Ray Mosley Barlaston C.C.	
Neil Davies Barlaston C.C.	

<b>Finance Committee- meets once a year</b>	
Viv O'Dunne	
Ian Macmillan	
Elaine Philpott	
Gareth Jones Chair	
Steve Hall	
Paul Fisher	
Patrick Linehan	
Sarah Broome	

<b>Health and Safety Committee- meets as necessary</b>	
Tony Dodd	
Gareth Jones	
Ian Macmillan	

<b>Cemetery Committee- meets twice a year</b>	
Church representative	
Gareth Jones	
Elaine Philpott	
Paul Fisher	
Dennis Twigg	

<b>Rights of Way Committee-meets as necessary</b>	
Tony Dodd	
Gareth Jones	
Viv O'Dunne	
Vacancy	

Vacancy	
Paul Fisher	

<b>Barlaston Community Group-monthly</b>	
Patrick Linehan	
Neil Hemmings	
Michala Black	
Rebecca Wilshaw	
Marilyn Hurst	
Chris Hurst	
Louise Bailes	
Sara Morris	
Sam Taylor	

<b>Neighbourhood Plan Steering Groups</b>				
Health & Well Being	G. Jones	V. O'Dunne	Several residents	
Social Facilities	P. Linehan	S. Broome	C. Barnett	
Housing & Planning	P. Fisher	E. Philpott	S. Hall	L. Hill S. Macmillan
Environment	T. Dodd	M. Robinson		
Traffic	I Macmillan	E. Hulme	M. Clarke	S. Hall

### **Report by Chairman & Borough Councillor**

7. The Chairman reported on the following matters.
8. The recent Stafford Borough Council elections resulted in 29 conservatives, 9 labour and 2 independent seats.
9. Councillor Jones had been co-opted onto Stone Rural Council also.
10. Anthony Jones from WWRD had informed him of the recent sale of the company to the Finnish company Fiskard. The new owners were committed to the completion of the redevelopment of the Barlaston Factory site although the work was behind schedule.
11. The Millennium toposcope was back in place on the Downs Banks.

### **Report by County Councillor**

12. None

## Finance Report

13. The Following items were considered and agreed.

a.) N. Hemmings-allowance	£48.00		£48.00
b.) Mileage	£24.00		£24.00
c.) BKV Materials	£40.00		£40.00
d.) PJS Landscapes-monthly Cemetery Maintenance	£246.00	£49.20	£295.20
e.) SPCA- annual subscription	£459.00		£459.00
f.) Community Council of Staffordshire-annual subscription	£25.00		£25.00
g.) P. Linehan- BKV- Nitromoors	£9.48		£9.48
h.) R. Wilshaw-film night materials	£14.00		£14.00
i.) S. Taylor -film night materials	£26.71		£26.71
j.) M. Black- film night materials	£53.47		£53.47
k.) Midlands Safety Training- AED Defibrillator cabinets	£4902.40	£980.48	£5882.88
l.) Barlaston PCC-contribution to child & family support worker	£375.00		£375.00

m.)Eurooffice-stationery	£26.91	£5.38	£32.29
n.)Greenfingers- grass cutting	£765.68	£153.14	£918.82
o.)British Gas –electricity Village Hall	£319.62	£15.98	£335.60
p.) Biffa Waste Services- cricket club	£59.77	£11.95	£71.72
q.) First Broker Network- Parish Insurance Renewal	£1106.21		£1106.21
r.) Town & Country Services- grass cutting Flaxman Close	£90.00	£18.00	£108.00
s.) PJS Landscapes- grass seed village green	£20.00	£4.00	£24.00

14. The April salaries for the Clerk, Transport Co-ordinator and litter picker have been met.

15. The Clerk outlined the income and expenditure re the recent Film Night with a profit of £90.07 if there was no charge for the hire of the Village Hall. Sam Taylor from the group would prepare future account breakdowns.

16. There then followed a decision to propose to the Village Hall Committee AGM that clarification should be sought on the hire charges if any for the Barlaston Community Group and similar local groups. It was agreed to put a proposal for a local hiring fee policy to the meeting in June.

### **Voluntary Transport Scheme**

17. There had been 20 lifts in April.

### **Planning Update**

17. The Planning Committee had met earlier in the evening and submitted appropriate comments on four applications.

18. Councillors were encouraged to attend the public consultation event regarding a proposed solar farm on land off Meaford Road before a planning application was submitted.

### **Neighbourhood Plan**

19. The Clerk presented a positive report on recent activities. A grant of £6000 had been agreed by Locality to support the development of the Barlaston Plan, initially this would support the support from Urban Vision and the local consultation meetings on a draft plan.

20. It was agreed all members of the steering groups would be invited to attend a workshop by Hannah Barter from Urban Vision on 26<sup>th</sup> May at 7.00 pm in the Village Hall.

### **The Heron**

21. It was agreed to produce an issue of the Heron before the Village Show.

### **Best Kept Village Competition**

22. It was felt as much as possible had been achieved throughout the village to present Barlaston in a positive light. The Stafford Borough Council Community Clean Up walk had been attended by 12 residents.

### **The Cemetery Committee**

23. There are regulations regarding the upkeep of graves in the cemetery and these would need to be upheld. Endeavours to contact families by the Church PCC would be made.

### **Clerk's annual Review**

24. The Council undertook this review, once the Clerk and Mr. Croome had left the meeting.

### **Correspondence and Clerk's Report**

25. The Clerk's actions were noted and agreed.

26. The Clerk asked Councillors to complete the personal interests form and the pecuniary interests' forms and return to him together with expenses form even if they were nil returns. The vacancy for Barlaston East could be filled by a co-option before 26<sup>th</sup> June 2015 if anyone wished to be nominated.

27. Radio Stoke would be featuring Barlaston as part of their afternoon programme week commencing May 18<sup>th</sup>; the Clerk had proposed to the reporter Maxine Mallen a number of possible interviews.

28. Stafford & Rural Homes would on Friday August 21<sup>st</sup> host a community event "Fit for the Future" with a number of activities on Barlaston Park.

**Any other business – Agenda items for the Parish Meeting to be held on Tuesday July 7<sup>th</sup>. 2015**

29. No items were proposed.

**Note by Clerk**

30. The Parish Council meeting closed and members re-convened as the Village Hall Trustees.

**Village Hall Committee Report**

31. Orders for the refurbishment of the kitchen and exterior painting had been placed.

32. It was noted a very large number of children in the Ruth Dickson room with parents before the Planning Meeting earlier in the evening entering and leaving the hall and the meeting room; this had led to some interruption to the meeting as the lock on the door between the 2 areas was broken.

**Chairman**

**CONFIDENTIAL MINUTE:**

The Council reviewed the Clerk's work and agreed to move him 2 points up the NALC scale of hourly rates for part time Clerks. The Chairman would speak to the Clerk.