

Minutes of the Barlaston Parish Council Meeting Held on Tuesday 9 January 2018

Present:

Cllr G Jones (Chair)
Cllr P Fisher (Vice Chair)
Cllr A Brown
Cllr I Moran
Cllr E Philpott

Cllr S Tudor
Cllr S Hall
Cllr I MacMillan
Cllr D Westwood

7:15 – 7:30 Public Open Forum

A member of the public was in attendance. Concerns were raised regarding the lack of gritting of non-adopted roads on Barlaston Park. An approach will be made to Stafford & Rural Homes for clarification.

Concerns were raised regarding the reduction of the No. 12 bus service through Barlaston Park. Clerk to liaise with Staffordshire County Council to clarify the position.

In attendance: Mrs K St Leger (Clerk / Returning Financial Officer)

186 Apologies – No apologies were received.

187 Declarations of Interest - There were no declarations of Interest

188 Written applications for dispensations under the Localism Act 2011 - There were no written applications for dispensation

189 Approve minutes of full Council meeting of 5 December 2017 It was resolved to accept these as a true record.

190 Matters arising from the meeting of 5 December 2017 and not otherwise on the agenda

Kay Themes 2018

574 Draft Neighbourhood Plan update.

The Public Consultation has now come to an end. It was noted 25 responses had been received to date, 21 agreed with the plan, 4 disagreed. Comments will be recorded and taken into account at the summary stage. Although the response was minimal, it was noted this was positive and a sign of a general acceptance of the plan. It was noted some of the issues raised were not in the original draft plan and therefore cannot be addressed as part of the consultation moving forwards.

Responses had been received from the statutory consultees and needed to be addressed, Urban Vision will deal with the comments from Stafford Borough Council, complete the condition and screening statements.

The next step is to form a sub-committee made up of Cllr's Fisher, MacMillan, Philpot and Hall, a number of residents have also been contacted to join the group.

The completed documents will be issued to Stafford Borough Council, it will take approx. 6 weeks for them to go through the responses, in turn they will appoint an external adjudicator to undertake the review. They have the plan for a further 4 weeks. We will be looking at around mid-summer for the referendum date. At this stage the Borough Council take on all associated costs associated with the Plan going forward to the Referendum.

Campaigns 2018

9 Speed Watch campaign update.

- The grant covering 50% of the cost of the speed gun and tuning fork has been received from the Communities Fund. As soon as the equipment has been received we can commence with the dates for training.
- People interested in joining the Speed Watch campaign will need to be contacted. Training will be Saturday mornings.

- The Police have forwarded new training documents which will need to be completed and sent directly to them to address data protection guidelines.

136 Transport Arrangements re Children Leaving / Arriving in the Village - No response received to date. Clerk to chase again.

485 Dog Foul Campaign update. Posters were put up around the village on 18 December. Stafford Borough have undertaken their first monitoring walks, 50 instances of fouling were recorded from Station Road to the Gas Station and 35 from Wedgwood to Station Road, which indicates a serious situation. These were highlighted with fluorescent spray.

A monthly report will be submitted to the Parish Council and Community Group Facebook pages. Rather than the number of instances, these will be recorded in percentages.

143 Risk Assessment Actions – Deeds. The deeds box was delivered however it was too small to hold the number and size of deeds. Quotations were received for a larger 37L safe with a one-hour fire rating, the cheapest quotation was received from The Safe Shop Ltd @ £197.12 including delivery. It was resolved to accept this figure, Clerk to raise the order.

162 (c) Proposed change of use at the Lakeside Tavern. The tavern will be re-opening as Timo's Bar, which is dog friendly.

171 Maintenance requirements for the Defibrillators. The new pads had arrived and will be forwarded to the First Responders. Item to be discharged.

182 Weekly play equipment report

ROSPA inspection has been completed, as soon as the skate ramps are removed this can be submitted. There are still some issues outstanding from the previous ROSPA report going back 10 years regarding graffiti and finger gaps. The gaps are still there but filled with paper and bathroom filler. Cllr Westwood to obtain quotations for both the welding and the painting.

Stafford Borough previously carried out the annual inspection, but reporting was poor.

There is an issue with the fence on the left-hand side. Clerk to investigate.

183 Risk Assessment Actions. A quotation of £50 has been received by Mr Poultney for the removal and disposal of the skate ramp. It was resolved to approve the figure. Clerk to liaise with Mr Poultney to remove the ramp with immediate effect.

Matters carried forward for further action

105 Themes for Future Work Programmes

129 To note Joint Playing Field Committee update

133 Data Protection Legislation

191 CCG visit update. We met with the Staffordshire Primary Health Care team who offer guidance and support to General Practitioners. They explained there were not enough GP's, a situation which will not improve. Nurse practitioners were now more involved in supporting Practices.

They listened to our grievances and it became apparent they weren't aware Barlaston were reduced to a 4 mornings a week surgery once a month for training purposes, as training should take place in the afternoon. This would be investigated.

They meet with all the Practices once a year, fortunately Barlaston's visit is due to take place in the next few weeks, they will be using our notes as a base to address concerns.

They also work with the practice managers to ensure they operate in a similar manner, the system currently used at Cumberland House was antiquated. A training programme was also offered to reception staff.

They had looked at the Barlaston Surgery for closure, but the criteria used meant we didn't fall into this category, so we are semi safe for the moment. They were aware Brindley Avenue had shown an interest in Barlaston.

The CCG will come back to us with a written report following their visit to Cumberland House.

- 192 Volunteer Driving Scheme update.** Richard Upton was looking at a grant from the One Stop organisation to help the scheme. Pull up banners are being produced. No update on the £100 grant from Aviva has been received.
- 193 Cricket Lease Update.** Solicitors on behalf of the Cricket Club are working on the update of the new lease document, we are yet to receive a copy. It was noted it is their 150th anniversary this year.
- 194 Parish Council Vacancy for Barlaston East.** Clerk to inform Stafford Borough to progress the advertisement.
- 195 WWI Commemorations.** A grant application has been submitted for the repair of the memorial. Initial quotation was around £1300. The grant would only fund 50% of the repairs. A meeting has been scheduled with the Vicar to discuss the itinerary regarding the commemorations at the cenotaph on 11/11/18. Updates to follow.
- 196 Flower trough on Meaford Road.** A section 115e agreement will be required, Clerk has approached Staffordshire County Council for the details to progress the licence. Update to follow regarding the fees, anticipated to be £100.
- 197 Bus route change.** Clerk to investigate.
- 198 Village Hall Renovation works.** We have a breakdown of the £9,700 we need to start looking at the quotations and – group of people together to manage the works. Money is available to fund community groups. It is not money to be spent on building works but on schedules of works. The Lottery Commission confirmed we use our Financial Regulations in managing the funds.
- 199 Barlaston Park update.** Salt bins are empty on the park. Clerk to liaise with SCC to re-fill. It was noted two further cars have been removed.
- 200 Report from Wedgwood** – no report was received.
- 201 Public Forum.** Grit bin and bus issues will be investigated.
- 202 Borough Council member for the area** – Progress is being made with the building of the new Leisure Centre in Stone. M&S is making progress at the bottom of Stone. The Upper House are now in the process of erecting the new sign.
- 203 Report of the County Council member for the area** – the County Councillor was not in attendance.
- 204 Planning Committee Recommendations**
- 17/27506/REM - Former Meaford Power Station, Meaford Road – no objections were received regarding this application however the Councillors noted the the height of the buildings to be considered and adequate screening of the site. Clerk to inform SBC.
- 17/27453/FUL - Hayfields Residential Unit – The Councillors objected to this planning application on the grounds of inappropriate development in the green belt. Clerk to inform SBC.
- 205 To note financial matters:**
- Recommendations following Financial Committee Meeting.** A meeting took place and it was agreed, despite the fact we may end this year with a surplus, that we will retain the precept at the same level as 2017/2018. The decision to retain the current precept rate was proposed and seconded. Clerk to inform Stafford Borough Council of the decision.
- Bank reconciliation**
- Copies of the bank statements and financial figures were distributed. It was noted the statement for the Lloyds Business Account in December had not arrived. A replacement copy has been requested.

Bank	Unity Bank	Lloyds Treasurers A/C
Statement	019	32 – 11/12/17
Opening Balance	428.00	11,560.38
Total Paid in	0.00	0.00
Total Paid out	0.00	2,550.60
Balance	428.00	9,009.78

Cash flow and budget comparison Information was circulated.

Schedule of payments

Description	Amount	VAT	Cheque No
K St Leger Salary & Expenses	1112.22	26.05	002349
M Moorewood Salary & Expenses	209.56		002350
The Print Shop – M Brearley Neighbourhood Banners	85.00		002351
HMRC	193.82		002352
Royal British Legion Poppy Appeal	250.00		002353

To enable Cllr MacMillan to view the financial data on the Rialtas system, there would be a charge of £34 for a multi user licence covering the next 6 months, it was resolved to accept this charge.

- 206 Weekly play equipment report.** Already covered in 182 / 183.
- 207 Risk Assessment Actions** No Actions were reported.
- 208 Correspondence and circulars.** An email was circulated from Staffordshire County Council showing new road restrictions regarding the Meaford Road and A34 access by the George & Dragon.
- 209 Dates for 2018 meetings.** The first Tuesday of every month was confirmed, except for August where no meeting will be convened. Dates were confirmed, Clerk to publish.
- 210 Questions from Councillors for inclusion on next month's agenda.** No items were proposed.

Date of Next Meeting 6 February 2018, Ruth Dickson Meeting Room, Barlaston Village Hall