

Minutes of the Sole Trustee of Barlaston Village Hall Meeting Held on Thursday 5 September 2017

Present:

Cllr G Jones (Chairman)
Cllr P Fisher
Cllr S Hall
Cllr P Linehan
Cllr I MacMillan
Cllr V O'Dunne
Cllr A Brown
Cllr I Moran
Cllr S Tudor

In attendance: Mrs K St Leger, Clerk

37 **Apologies** Cllr Philpott submitted her apologies, it was resolved to accept these.

38 **Declarations of Interest** There were no declarations of interest

39 **Written applications for dispensations under the Localism Act 2011** There were no written applications for dispensation.

40 Minutes of the Sole Trustee Meeting 4 July 2017. It was resolved to accept these as a true record.

Minutes of the Village Hall Meeting 20 July 2017 were noted.

41 Matters arising from 4 July 2017 – there were no matters arising.

42 Matters arising from 20 July 2017 – there were no matters arising

43 Village Hall management report

Opening Balance	£12,180.00
Closing Balance	£8,767.88

Expenses were up £4,764 due to repayment of the Gas / Electricity bill for the whole year. It was agreed this will now be paid quarterly.

Works are taking place, the lintel over the ladies' toilet window has been completed and made a difference with regards to the ingress of water. The brickwork is being re-pointed.

The new caretaker and team are working well. There was a slight issue over tables being erected but this has been resolved.

The Big Lottery fund form was signed by Cllr Linehan to enable this to be submitted.

An issue was raised regarding the key holder list. The Clerk will forward the known list to the Caretaker so this can be reviewed. The issue will need addressing by the Village Hall Committee.

A health and safety risk assessment form is currently being worked on.

With regards to the Proscenium Players, a meeting is still outstanding with regards to the doors / electricity risk.

Date of Next Meeting

3 October 2017 in the Ruth Dickson Meeting Room