

# Barlaston Parish Council

## May 2018 Data Audit

Date Held	Purpose	Obtained from	Shared with	Where stored
Councillors' register of interest	Legal Requirement	Councillors	Stafford Borough Council Website	Locked filing cabinet
Register of electors	Information	Stafford Borough Council	No one	Locked cupboard
<b>Email addresses:</b>				
Councillors	Communication	Individuals	Stafford Borough Council	Password protected computer
Contractors	Business	Individuals	No-one	Password protected computer
Residents	Communication	Individuals	No-one	Password protected computer
Voluntary Groups	Communication	Individuals	No-one	Password protected computer
<b>Addresses:</b>				
Councillors	Communication	Individuals	Stafford Borough Council	Password protected computer
Contractors	Business	Individuals	No-one	Password protected computer
Residents	Communication	Individuals	No-one	Password protected computer
<b>Phone Numbers:</b>				
Councillors	Communication	Individuals	Stafford Borough Council Members of the Public	Password protected computer
Contractors	Business	Individuals	No-one	Password protected computer
Residents	Communication	Individuals	No-one	Password protected computer
<b>Correspondence</b>				
Survey forms	Information	Individuals	No-one	Locked Cupboard
Planning Applications	Information	Stafford Borough Council	Members of the Public	Locked Cupboard