

## **Application for a Grant or Donation from Barlaston Parish Council**

- ❖ Name of Organisation:
  
- ❖ Contact Name, Role & Address:
  
- ❖ Telephone Number & Email address:
  
- ❖ Amount Required & When:
  
- ❖ Purpose:
  
- ❖ Total spend if more than this Application:
  
- ❖ If so, what is the source of the balance of funds:

Signed or submitted (on behalf of organisation):

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### **NOTE:**

***Form to be returned to: Karen St Leger, Clerk to Barlaston Parish Council.  
barlastonparishclerk@gmail.com Tel: 01782 551250***

***Applications will be considered at Parish Council Meetings generally held on 1st Tuesday Monthly. Depending on the nature of the Application it may be necessary for the Council to apply the following requirements:***

***If the Application is for £250 or above, the Council will require sight of the latest Financial Accounts.***

***If the Application is for £500 or above, the Council will additionally require sight of Estimate/Quotation/Specification.***

***If the Application is for £1000 or above, the Council will additionally require provision of appropriate evidence of the completed work as initially described.***