

Attachment 1.1

Bank reconciliation

This reconciliation must include **all** bank and building society accounts and other short-term investments*. It **must** agree to Box 8 in the column headed "Year ending 31 March 2024" in Section 2 of the Annual Return. It will also agree to Box 7 where the accounts are prepared on a receipts and payments (cash) basis, but not when an income and expenditure basis is used.

Parish Council Name Barlaston Parish Council

Financial year ending 31 March 2024

Prepared by: Vivien O'Dunne, Parish Clerk / Returning Financial Officer (Name and Position) Date: 9 April 2023

Balance per bank statements as at 31 March 2024:		£	£
e.g. Current account		17,013.82	
High interest account		64,413.03	
Building society premium a/c			
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		81,426.85	
Petty cash float (if applicable)			
Less: any unpresented cheques at 31 March 2024 (normally only current account)			
Cheque number	002862 Barlaston Methodist Church	750.00	
	002861 Barlaston Methodist Church	120.00	
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Add: any un-banked cash at 31 March 2024		0.00	
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Net balances as at 31 March 2024			80,556.85
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The net balances reconcile to the Cash Book (a receipts and payments account, which should be maintained even if your authority uses income and expenditure accounting) for the year, as follows:

CASH BOOK

Opening Balance 1 April 2023	79,168
Add: Receipts in the year	101,850
Less: Payments in the year	100,461
Closing balance per cash book [receipts and payments book] as at 31 March 2024 (must equal net balances above)	<hr/> 80,557 <hr/>